

FRIENDS OF BESWICK & Watton CE SCHOOL

Charity Number: 1036759

Committee Meeting Tuesday 7th June 2022 Minutes

Present – Miss Carr, Jo Reid, Karen Devey, Kerrie Pexton, Andy Jackson, Fiona Spence, Lindsey Mason, Fawn Wood & Claire Bennett.

Apologies for absence – Mrs Harros, Michelle Dixon, Rich & Kelly Wilkinson & Kirsty Norris-Carr

Treasurer's Report – Same as last meeting. Michelle is chasing up the Bank in regards to the new account.

Election of general committee members – new committee members are:

Claire Bennett – Proposer K.Devey – Seconder A Jackson

Andy Jackson – Proposer C.Bennett – Seconder J.Reid

Kerrie Pexton – Proposer K.Devey – Seconder J Reid

Quick updates on previous agenda items:

1. Playground equipment – Miss Carr has looked into this she can obtain a bag with nearly everything in for £140 or buy items individually which could make it cheaper. Still to decide and Miss Carr will look into this further and let FOBS know asap.
2. Leavers Jumpers – Michelle has ordered these.
3. Team sports kits – Mr Lapworth & Mrs Burgess are obtaining a new kit for the federation which will also be funded by the federation.
4. Summer school trips – KS1 – Miss Carr hopefully the trip will go ahead on Friday 8th July at William's Den. Total cost for the tickets is £71.40 to be funded by FOBS. Still awaiting bus cost but this will be substantial due to price increases. 3 quotes will be obtained.
5. School Photos – Fawn advised photos will need to be ordered by Friday 17/6/22, reminder to be issued to parents in Newsletter and text, Miss Carr to sort. £57.95 monies so far from photos that will be gifted to FOBS. Thank you Fawn!
6. Sponsored Walk – reminder for sponsor monies to be handed in to be issued in Newsletter and text, Miss Carr to sort.
7. Year 6 Leavers trip – Fiona S and Rich – still trying to sort, will be funded by FOBS.
8. Mrs Oliver's Maze – Karen spoken to Mrs Oliver. Request for Beech or Evergreen hedging plants to get the Maze completed. Approx. cost £500 any funding towards this from FOBS would be helpful. Suggestion for letters to go out to local growing Nurseries / Garden centres to see if any can be donated. Karen will get a list of local nurseries and garden centres together that could be approached. Miss Carr or Fiona Spence may have an example letter to use with letter headed paper and they will forward these to Jo asap. Mrs Oliver would like to get the maze completed before Year 6 leave.

Quiz night – Friday 24th June – Final arrangements

1. Temporary drinks license –What's app message sent during meeting to follow this up. If Brendan unable to extend the licence for Quiz Night then we will need to obtain a temp one from the council. Kerrie will look into this.
2. Raffle prizes – Quiz raffle – reminder to be sent out in Newsletter and via text to ask again, Miss Carr to sort.
3. Drinks for the bar – Jo to speak to Michelle about purchase of these. Beer, Wine, Fruit Ciders & soft drinks are all that was felt were required for the night.

4. Table nibbles and snacks – Jo to speak to Michelle about purchase of these. Just crisp / nut selection required for the night.
5. Thank you gift for quiz masters – Fiona to sort beer & flowers and pass receipts to Michelle.
6. Current event numbers/tables/teams – Fiona – currently 14 tables booked, but more available to book.
7. Anything else - Agreed Fiona will take payment for Teams on the door. Jo, Karen & Claire will run the bar. Fiona will also check on what time we can set up the hall and let us know. Fiona has a microphone that the quiz masters can use. FOBS will need to supply a box of pens to take. Hall fees to be paid on the evening. Volunteers will be needed to help tidy up at the end of the event too.

Summer Fete preparations – Sunday 10th July

1. Kilnwick Park marquee rental – Kirsty asked the Kilnwick committee and they are not willing to loan out their marquee at this time. Fawn has a large pagoda that we may be able to use for the event. Will check it & let us know.
2. Ideas for the event – **tombola**, **2nd hand uniform stall**, **refreshments stall**, **cake/bun stall**, **ice cream van**, **face paints/glitter tattoo stall**, game stalls – welly throwing, **beat the goalie**, **bat the rat**, **hook a duck**, tin shy, **lucky dip** etc, Competitions - **sweets in a jar**, **name the teddy**, photography, draw a summer picture etc, pony rides, emergency services displays, sweet stall, **gardening stall**, raffle, **BBQ**, **band/music**/magician, toy/jumble/book stall, bouncy castle, **small local business stalls** etc.
All items in Bold decided. Items in Bold & underlined to be confirmed. Kerrie will check if the BBQ requires any sort of food hygiene license. If we can get a freezer we could run our own ice lollies stall so that FOBS receive the profits. Lindsey will speak to Sam who is in a band to see if he is able to play at the event. Fawn will contact some small local craft businesses in regards to having a stall on the field at £5 a table/area.
3. Chosen ideas and ways forward before next meeting – see above point.
4. Event publicity – posters, contact paper/local radio, social media, shop windows etc – Poster & events page on FB to be sorted by Fawn. Fiona to contact paper & local radio. All to Share, Share , Share away on FB!! Jo has also asked Miss Carr if FOBS can set up their own FB page as the charity so they are able to advertise future events etc. Miss Carr will add event in the newsletter. Fawn and Fiona have signs/equipment we could use to advertise the event so we can put them up on school property from passing vehicles. No signs can go on the road side.
5. Anything else – Event to be held from 12 noon until 3pm on Sunday 10th July. Monetary floats will need to be set up by Michelle. Volunteers will be needed to help set up and clear away once it has finished.

Any other business – nothing else to discuss.

Date of next meeting – Tuesday 28th June 3.30pm, all parents welcome.